



# APOGEE ASSOCIATION SERVICES

AN APOGEE COMPANY

## PROFESSIONAL PROPERTY MANAGEMENT SERVICES CUSTOM TAILORED TO MEET YOUR EXPECTATIONS...

### ASSOCIATION MANAGEMENT

Apogee Association Services provides full service management for Condo Associations, Home Owner Associations, and associations of all types and sizes. We simplify association management with full or part-time support to oversee operations and maintenance of your community. We provide, maintain, and enforce the day-to-day management services that a community needs to ensure for a smooth, trouble-free operation. Our experienced managers are available to investigate, consult, arrange for bids, and supervise various trades, as well as oversee capital improvement projects. We provide full service accounting including accounts payable, accounts receivable, budget preparation, and comprehensive monthly financial statements.

- Immediate response to your inquiries
- Attendance at all Board of Directors Meetings
- Monthly financial statements and reports will be provided in a timely manner
- File Annual Reports
- Assist with annual operating budget
- Handle payables as approved by your Board of Directors
- Collect assessments, fines and handle delinquencies
- Recommend experienced licensed contractors
- Assist your Association in enforcing your rules and regulations
- Assist in obtaining competitive bids for services
- Emergency maintenance available on a 24 hour basis.

We want to earn and keep your business by meeting and exceeding your expectations. A well managed property will help to maintain its value

### SINGLE-FAMILY RENTAL MANAGEMENT & LEASING

Apogee Association Services can manage your single "for rent" condominium/home with the same resources and professionalism as it would manage the property of an owner with hundreds of apartments. As the region's most distinctive management company, our services include:

- Unit Inspections
- Repairs and Maintenance Requests
- Tenant Services
- Leasing
- Screening Prospective Residents
- Accounting
- Collection of Rents
- Compliance Notice Preparations and Delivery

### MAINTENANCE, CLEANING, AND LANDSCAPING SERVICES

Apogee Association Services also has the most competent, highly-skilled, motivated, and professional maintenance technicians, landscapers, painters, and janitorial crew who understand the critical role he or she plays within the industry. We can provide the stand-alone services listed:

- Make Ready Turn Service
- Landscaping
- Construction Services
- Painting
- Remodeling
- Maintenance Consulting
- Janitorial Contract Services
- Pressure Washing

### OUR MISSION

To exceed our client's expectations by providing an uncommon level of customer service and the commitment to become the standard to which the competition will be compared.

**Request a free evaluation & proposal**  
**Contact Nick Lambiase • 561-572-2188 ext. 1150**  
**[nlambiase@apogeeassociationservices.com](mailto:nlambiase@apogeeassociationservices.com)**





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## PROFESSIONAL PROPERTY MAINTENANCE, CONSTRUCTION, AND MANAGEMENT SERVICES CUSTOM TAILORED TO MEET YOUR EXPECTATIONS...

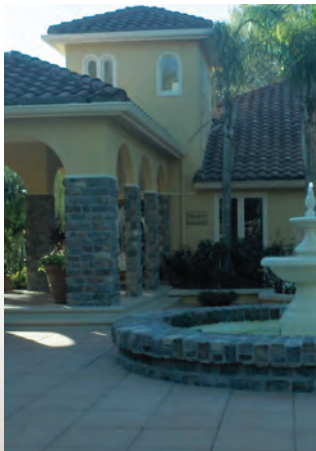
### MAINTENANCE, CONSTRUCTION SERVICES, CLEANING, AND LANDSCAPING SERVICES

Apogee Association Services also has the most competent, highly-skilled, motivated, and professional licensed contractors, maintenance technicians, landscapers, painters, and janitorial crew who understand the critical role he or she plays within the industry. We can provide the stand-alone services listed:

- Maintenance Consulting and Work Orders
  1. General Maintenance
  2. Plumbing
  3. Electrical
  4. Appliances
  5. Heating and Air Conditioning
- Pressure Washing
- Janitorial Contract Services
- Landscaping
- Painting
- Make Ready Turn Service
- Remodeling
- Construction Services by licensed contractors

### PROPERTY PRESERVATION

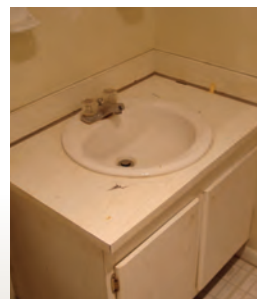
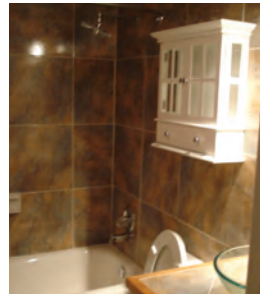
Apogee Association Services provides full service property preservation and maintenance services for Condo Associations, Home Owner Associations, associations of all types and sizes, individual home owners and condo owners. We simplify maintenance services with full or part-time employees to take care of any need you or your clients would come across. Our experienced technicians are trained in multiple areas of the construction and maintenance fields from new construction to grounds maintenance.



BEFORE



AFTER



### OUR MISSION

To exceed our client's expectations by providing an uncommon level of customer service and the commitment to become the standard to which the competition will be compared.

3600 S Congress Avenue, Suite K  
Boynton Beach, FL 33426

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